

## NAVY COLLEGE OFFICE

NAVPHIBASE Little Creek  
1328 8<sup>th</sup> Street, Bldg. 3005  
Norfolk, VA 23521-2434

**Customer Service Hours**  
Monday – Friday 0800-1530

COM: (757) 462-8279  
DSN: 253-8279  
FAX: (757) 462-4693

### NCO Staff

Gus Goanos, Director  
Barbara Walton, Assistant Director  
Karen Mason, Counselor  
Randy Rice, Counselor  
Donna Krikorian, Counselor  
Lou Christmas, Education Tech.  
IT1 Karen Frith, Military Assistant

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<https://www.navycollege.navy.mil>  
1-877-253-7122 DSN 922-1828



# INFORMATION EXPRESS

August 2003

**“Every Sailor is a Student”**

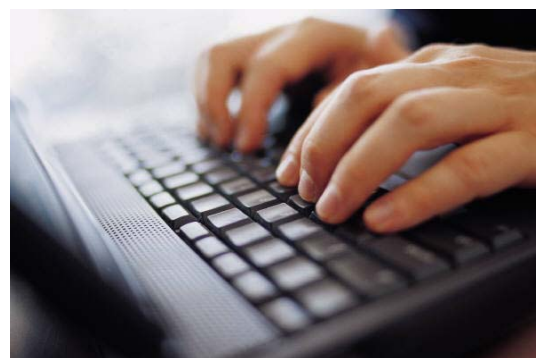
To view our newsletter online, visit :

<http://www.nablc.navy.mil/html/services.html>

## PUTTING LEARNING RESOURCES AT THE FINGERTIPS OF SAILORS

**NORFOLK, Va.** - Writing a paper or need information for college, work, or pleasure? Need more material than you can find through Internet searches, or can't get to the local library? Try visiting Navy Knowledge Online and tapping into the Gale Expanded Academic ASAP, and Student Resource Center - College Edition.

Brought to NKO by the Naval General Library Program, the Gale resources are the result of a partnership between the library program and The Gale Group. The partnership provides Sailors access to full text resources including over 40,000 primary source documents and one of the most comprehensive collections of magazines and journals in virtually all subject areas. A member of the Thomson Corporation, Gale is a world leader in eResearch and educational publishing for libraries, schools, and businesses.



Also being featured on NKO, courtesy of the Naval General Library Program, is Peterson's, another Thomson Corporation dedicated to connecting individuals, educational institutions, and corporations through their numerous online products. Featured on NKO are sample CLEP and SAT tests and CLEP Study Guides. Other materials available include data on college and universities, distance learning programs, financial aid, test preparation, and career exploration materials.

"These resources are the perfect fit for NKO," said Capt. James Kantner, Naval Personnel Development Command Knowledge Management Director. "We are creating a learning environment that is dedicated to providing Sailors the tools and resources to excel, whether the Navy creates them or not."

The Naval General Library Program, in this partnership with NKO, is continuing its transformation into a brick and click organization providing research services to Sailors Afloat and Ashore that began in 1995 with Library Multimedia Resource Centers installed onboard ships and submarines.

To explore *Gale* or *Peterson's* visit <https://www.nko.navy.mil>. First time users will have to follow the steps under "New Users" to register for NKO. Once you've logged-on, click on "My Education" (left hand side). You may also link to the NKO website via the Navy College Program website, <https://www.navycollege.navy.mil>.

*Story by JO1 Jd Walter,  
Naval Personnel Development Command Public Affairs Office*

## ONLINE Practice Tests for

**SAT**  
**ASVAB**  
**CLEP**

*Provided by the Naval General Library Program*

## NAVY COLLEGE LEARNING CENTER

### SAT/ACT PREP FREE 2 Week Class

Aug. 4 - 15  
Aug. 18 - 29  
Sep. 2 - 12

Seating is limited. Sign up today!  
M-Th 9-4, F 10-2

### ASVAB PREP FREE 2 Week Class

Aug. 4 - 15  
Aug. 18 - 29  
Sep. 2 - 12

Seating is limited. Sign up today!  
M-Th 9-4, F 10-2

### ALGEBRA PREP FREE 2 Week Class

Aug. 4 - 14  
Aug. 18 - 28  
Sep. 2 - 11

Seating is limited. Sign up today!  
M-Th 4-6pm

### WRITING SKILLS FREE 2 Week Class

Aug. 4 - 14  
Aug. 18 - 28  
Sep. 2 - 11

Seating is limited. Sign up today!  
M-Th 4-6pm

★ NCLC is opened to Active Duty, Retirees, Reservists, and Adult Family Members.

★ The NCLC is located in Bldg. 1560, through Gate 1 and just past the Pierside Sports Center.

★ To enroll in a class or obtain more information please call Trent Webb or Melinda Miller at 462-3135.

## HOW TO FUND YOUR EDUCATION – SEPT 2<sup>ND</sup>.

The Virginia Tidewater Consortium's Educational Opportunity Center will conduct a Financial Aid briefing, "How to Fund Your Education", on **Sept 2<sup>nd</sup>**. The briefing will focus on the application process for grants, loans and scholarships from the federal government and will be held in the Navy College Office annex, NAVPHIBASE Little Creek, building 3007, room 148 at 11:30am. For more information and to reserve your seat, call Mr. Darryl Greenwell at 363-3944.

## AUTOMOTIVE SERVICE EXCELLENCE

### FALL TEST DATES

The National Institute of Automotive Service Excellence (ASE) has announced dates for the fall test administration. The registration fee of **\$29.00** is paid by the examinee and is collected on the first day the service member takes an exam. Do not bring cash. Only a personal check, money order, or credit card payment is acceptable.

Eligible candidates for these exams include Active Duty and Reserve Component personnel in a related RATE, MOS or AFSC who are testing for credit by examination or for certification. Eligible Navy ratings are EN, MM, AS, GS, and CM. Marine Corps members must be qualified in the 3500 series. Civilians are NOT eligible for testing at DANTES test sites in CONUS.

DANTES authorizes funding for eligible military personnel for a maximum of three regular ASE examinations per semiannual examination cycle (\$24.00 each). The "L" series exams (\$48) and recertification exams (\$24) are NOT funded.

**Fall testing dates will be November 13, 18, & 20, 2003. To register, eligible examinees must complete and sign a registration form at the NCO no later than September 5, 2003.** Call 462-8279 for more information. See the ASE flyer in this newsletter for specific test dates, times, and location or you may pick up an ASE flyer at the Navy College Office.



## SHORTEN YOUR PATH TO A COLLEGE DEGREE - WITH CLEP!

The College-Level Examination Program® or CLEP provides students with the opportunity to demonstrate college-level achievement through a program of exams in undergraduate college courses. There are 2,900 colleges that grant credit and/or advanced standing for CLEP exams.



**Why take CLEP exams?** By taking one or more CLEP exams in your strong subjects, you'll...

- **Save time.** Get college credit for what you already know. Be rewarded for what you've learned through independent study, advanced high school courses, noncredit adult courses, or professional development.
- **Save money.** Compare the cost of a CLEP exam, just \$50, to hundreds -- even thousands -- of dollars in tuition.
- **Make college more interesting.** Move right into advanced courses.
- **Graduate on time.** CLEP can help you to the finish line if you're a few credits shy of graduating.
- **Satisfy a proficiency requirement.** Demonstrate you've already mastered the content of, for example, a basic math or language course. Great for dual-degree candidates or students just a few credits shy of graduation.

## INCLEMENT WEATHER & CLASS CANCELLATION

In the event of severe inclement weather, the Navy College Office will close when the decision is made to close NAVPHIBASE Little Creek to BRAVO personnel. Classes held on base will also be cancelled. To monitor the status of base closings and class cancellations, listen for up-to-date information on your local radio and television stations.

# August 2003

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
				1
4 	5 0730 Routine Testing & EC Essay Exams 1000-1300 ECPI Advisor (call for appointment)	6 0900-1600 Excelsior College Advisor (call for appointment)	7 0730 Routine Testing 1300 TA Briefing	8
11 0730 Routine Testing	12 0730 Routine Testing	13 0900-1300 Coastline Comm College Advisor (call for appointment)	14 0730 Routine Testing 0900-1300 Thomas Edison State College Advisor (call for appointment) 1300 TA Briefing	15
18 0730 Routine Testing	19 0730 Routine Testing 1000-1300 ECPI Advisor (call for appointment)	20	21 0730 Routine Testing 1300 TA Briefing	22
25 1000-1300 Vincennes University Advisor (call for appointment)	26 0730 Routine Testing	27 0900-1300 Florida Tech. Advisor (call for appointment)	28 0730 Routine Testing 1300 TA Briefing	29 
1	Sept. 2 <sup>nd</sup> How to Fund Your Education 11:30 am, Bldg. 3007, Rm. 148 For Reservations call: 363-3944			Back to School

## Testing Notes

- All testing is given in Building 3005, classroom 5. Late arrivals are NOT admitted.
- **Routine Testing** includes CLEP, DSST, ECE (multiple choice), & practice GED exams. Call 462-8279.
- The next **SAT** is planned for Sep. 29<sup>th</sup>, pending receipt of FY04 exams.
- The next **Excelsior Essay Exams** will be in October. Call for more information in early September.
- **CLEP Exams to Retire.**  
Last test date October 9, 2003  
 English Composition with Essay  
Last test date November 25, 2003

Natural Sciences	Principles of Accounting
College Mathematics	College Spanish
English Composition (multiple choice version)	History of the U. S. I History of the U. S. II
<u>Last test date January 29, 2004</u>	
Social Sci & Hist	Analyzing & Interp. Lit.
College Algebra	Intro Psychology
Fresh College Composition	Prin. of Management

## Individual Counseling Appointments

Navy College Counselors will be happy to schedule counseling appointments on an individual basis to discuss educational goals with students. Call 462-8279 to schedule your appointment today! You will need to provide personal copies of college transcripts from schools you attended prior to coming on active duty. If you have training and educational experiences not listed on the SMART, please bring your certificates, and/or grade reports.

## Customer Service Hours for School Representatives

BLDG. 3005	BLDG. 3007	BLDG 1560 East
<p><b>Saint Leo University</b> Mon. – Thu: 9am-5pm, Fri: 9am to noon</p> <p>☎ 464-6449, 464-0242, 464-5316</p> <p>Navy College Office Room 15</p>	<p><b>Old Dominion University</b> Mon. &amp; Wed 9:30 – 3:30pm ☎ 363-3885 (M&amp;W) Navy College Annex, Room 153</p>	<p><b>Navy College Learning Center</b> Mon.–Thr. 9am – 6pm, Fri., 10–2pm, ☎ 462-3135</p>
<p><b>Troy State University</b> Tue. - Thu. 8-4:30pm, Fri. 12:30-4:30pm</p> <p>☎ 460-2736</p> <p>Navy College Office Room 18</p>	<p><b>Tidewater Community College</b> Mon. – Fri. 9:30am – 3:30pm Except 1<sup>st</sup> &amp; 3<sup>rd</sup> Tue. 1:30 – 3:30pm ☎ 363-3939 Navy College Office Annex, Room 157 <b>Placement Test: Engl. July 08, Math: July 22</b></p>	<p>Computer –based, Self-paced Courses <b>Eligibility:</b> Activity Duty, Retirees, Reserves, Adult Family Members, NJROTC, and DEP <b>FREE</b> Two Week classes available:</p>
	<p><b>Virginia Tidewater Consortium</b> Tue. and Thu.: 8:30am – 12:00pm ☎ 363-3944 Navy College Office Annex, Room 155</p>	<p><b>ASVAB Prep Classes</b> July 7 – 18, July 21 – August 1, August 4 – 15 <b>Writing Skills Class</b> July 7 – 17, July 21 – 31, August 4 – 14 <b>SAT/ACT Prep Class</b> July 7 – 18, July 21 – August 1, August 4 – 15 <b>Algebra Prep Classes</b> July 7 – 17, July 21 – 31, August 4 – 14</p>



<b>Application for TA</b> <a href="https://www.navycollege.navy.mil">https://www.navycollege.navy.mil</a>
<b>GI Bill</b> <a href="http://www.gibill.va.gov">http://www.gibill.va.gov</a>
<b>Financial Aid</b> <a href="http://www.finaid.org">http://www.finaid.org</a>
<b>EdUFind</b> <a href="http://www.EdUFind.org">http://www.EdUFind.org</a>
<b>DSST Study Guides</b> <a href="http://www.GetCollegeCredit.com/materials.htm">www.GetCollegeCredit.com/materials.htm</a>
<b>CLEP Practice Tests</b> Bring formatted disk to NCO

<b>ECPI College of Technology</b> <a href="http://www.ecpi.edu">http://www.ecpi.edu</a>
<b>Embry Riddle Aeronautical Univ.</b> <a href="http://ec.db.erau.edu">http://ec.db.erau.edu</a>
<b>Florida Tech.</b> <a href="http://www.segs.fit.edu">http://www.segs.fit.edu</a>
<b>Norfolk State University</b> <a href="http://www.nsu.edu">http://www.nsu.edu</a>
<b>Old Dominion University</b> <a href="http://web.odu.edu">http://web.odu.edu</a>
<b>Saint Leo University</b> <a href="http://www.saintleo.edu">http://www.saintleo.edu</a>
<b>Southern Illinois University</b> <a href="http://www.siu.edu/~wed32">http://www.siu.edu/~wed32</a>

<b>Thomas Nelson Comm. College</b> <a href="http://www.tncc.vccs.edu">http://www.tncc.vccs.edu</a>
<b>Tidewater Comm. College</b> <a href="http://www.tcc.edu">http://www.tcc.edu</a>
<b>Troy State University</b> <a href="http://www.tsuar.edu">http://www.tsuar.edu</a>
<b>University of Maryland, UC</b> <a href="http://www.umuc.edu">http://www.umuc.edu</a>
<b>Seaman to Admiral –21 Program</b> <a href="http://www.sta-21.navy.mil/">http://www.sta-21.navy.mil/</a>
<b>Enlisted to Officer Comm. Prog.</b> <a href="http://neds.nebt.daps.mil/1420.htm">http://neds.nebt.daps.mil/1420.htm</a>
<b>To Schedule ASVAB test, email:</b> <a href="mailto:psdnavstanorfold@pslant.navy.mil">psdnavstanorfold@pslant.navy.mil</a>

### College Info & TA Briefing

This briefing is mandatory for all Navy Tuition Assistance (TA) users. The TA Briefing is held in Building 3005.

#### The TA Briefing covers:

- TA policy and restrictions.
- How to prepare a TA Application.
- Processing a TA application.
- Student's responsibilities.
- Accreditation issues.
- Reimbursement & Request for Waivers.
- Degree Plans.
- VA Top-Up.

**Thursdays at 1300: August 7, 14, 21, 28**



### Command Briefings

The NCO can provide briefings on a variety of topics. Call the Navy College Office to make your request, 462-8279.

#### Types of Command Briefings:

- NCPACE.
- INDOCs.
- GMTs.
- SMART.
- USMAP
- Other specialized briefs.

The Navy College Office requests commands provide a PowerPoint projector and related equipment for presentations.



Something to think about...

**Laugh every day, it's like inner jogging.**

# The Virginia Tidewater Consortium's Educational Opportunity Center

Brings you a Briefing on:

## **“Funding Your Education”**

⇒ When: **Sept. 2, 2003** at 1130

⇒ Where: NAB Little Creek, Navy College Office annex  
Building 3007, Room 148

⇒ What: Funding Higher Education

⇒ Who: Active Duty personnel, Retirees,  
Family Members and Base Personnel

**CALL OR EMAIL IN ADVANCE TO MAKE YOUR RESERVATION, SEATING IS LIMITED**

**Call: Darryl Greenwell at 363-3944 or 683-2312**

**Email: [dgreenwell.eoc@edufind.org](mailto:dgreenwell.eoc@edufind.org)**

*education turns a dream into reality*



**Educational Opportunity Center (EOC)**  
121 College Place Suite 200, Norfolk, VA.  
(757)683-2312 Fax (757)683-2315

[eoc@edufind.org](mailto:eoc@edufind.org)

**[WWW.edufind.org](http://WWW.edufind.org)**



## AUTOMOTIVE SERVICE EXCELLENCE FALL TEST DATES



**Eligible Examinees:** Active Duty & Reserve Component personnel in related MOS, RATE, or AFSC.

**Eligible Navy:** EN, MM, GS, AS, & CM. **Eligible Marine Corps:** 3500 series.

**Funding:** DANTES Authorizes funding for a maximum of three regular ASE exams per semiannual test cycle for eligible military personnel. Regular test fees are \$24 per test. "L" series examinations (\$48) and recertification exams (\$24) are NOT funded by DANTES. Maximum fee for 3 or more exams is \$60.

**Registration Fee:** \$29 paid on the first day by each service member who takes an exam. Check, money order, or credit card only. Cash cannot be accepted.

**Examinee MUST complete and sign the ASE Registration form at the Navy College Office  
No later than September 05, 2003      Call 462-8279 for more information**

Navy College Office, Little Creek, will administer the ASE exams on  
the dates, times, and locations noted below:

### Thursday November 13, 2003 0730

### EWTGLANT, Bldg. 3504, Room 175

A1	Auto: Engine Repair	P1	Parts: Med/Hvy Truck Dealership Parts Spec
A4	Auto: Suspension & Steering	P2	Parts: Automobile Parts Specialist
A5	Auto: Brakes	P1-P2	Parts Recertification
A8	Auto: Engine Performance	P3B	Parts: Med/Hvy Truck Aftermarket Parts Spec-Brakes
C1	Automobile Service Consultant	P3B	Recertification
B2	Collision: Painting & Refinishing	P3S	Parts: Med/Hvy Truck Aftermarket Parts Spec
B3	Collision: Non-structural Analysis		Suspension/Steering
B4	Collision: Structural Analysis	P3S	Recertification
B5	Collision: Mech. & Electrical Components	P4	Parts: General Motors Parts Consultant
B6	Collision: Damage Analysis & Estimating	X1	Spec: Exhaust Systems **
B2-B6	Collision: Repair/Refinish/ Estimating Recert		

*\*\* To be eligible for X1, you must be currently certified in A4 & A5  
and have experience on file with ASE*

### Tuesday November 18, 2003 0730

### EWTGLANT, Bldg. 3504, Room 177

A2	Auto: Automatic Transmission/Transaxle	S1	School Bus: Body Sys. & Spec. Equip
A3	Auto: Manual Drive Train & Axles	S4	School Bus: Brakes
A6	Auto: Electrical/Electronic Systems	S5	School Bus: Suspension & Steering
A7	Auto: Heating & Air Conditioning	S6	School Bus: Electrical/Electronic Sys.
F1	Alt Fuels: Lt Vehicle Comp Natural Gas	T2	Med/Hvy Truck: Diesel Engine
F1	Alt Fuels: Lt Vehicle CNG Recertification	T6	Med/Hvy Truck: Electrical/Electronic Sys
L1	Adv Level: Auto Adv Engine Performance **	T7	Med/Hvy Truck: HVAC
L1	Adv Level: Auto Adv Engine Performance Recert	T8	Med/Hvy Truck: Prev. Main't Inspection
		T1-T8	Truck: Recertification

*\*\* To be eligible for L1, you must be currently certified in A8 and  
have experience on file with ASE*

### Thursday November 20, 2003 0730

### NCO Annex, Bldg. 3007, Room 148

A1-A8	Auto Re-certification Specialist	M2G	Mach: Gasoline Cylinder Block Spec
E1	Truck Equip: Installation & Repair	M3D	Mach: Diesel Assembly Specialist
E1	Recertification	M3G	Mach: Gasoline Assembly Specialist
E2	Truck Equip: Electrical/Electronic Sys.	M1,M2,M3	Mach: Recertification
E3	Truck Equip: Auxiliary Power Sys.	S2	School Bus: Diesel Engines
L2	Adv. Level: Truck Elec Diesel Eng Diag **	S3	School Bus: Drive Train
L2	Adv Level: Recertification	S7	School Bus: Air Conditioning
	<i>** To be eligible for L2, you must be currently certified in T2 &amp; T6, or S2 &amp; S6, and have experience on file with ASE</i>	S1-S7	School Bus: Recertification
M1D	Mach: Diesel Cylinder Head Spec.	T1	Med/Hvy Truck: Gasoline Engines
M1G	Mach: Gasoline Cylinder Head Specialist	T3	Med/Hvy Truck: Drive Train
M2D	Mach: Diesel Cylinder Block Spec	T4	Med/Hvy Truck: Brakes
		T5	Med/Hvy Truck: Suspension & Steering

**Look for ASE Preparation Guides on Website**

**[www.asecert.org](http://www.asecert.org)**